

# **FORM "F"**

**(Family and Friends Transportation)**

## **FIVE Day Boarding Student Weekend Leaves Form**

Parents may request a weekend leave provided the request for leave is received in writing to the attention of the Dean of Students by Wednesday *prior* to the weekend. A normal weekend leave is from Friday **after classes** have been completed until Sunday at 5:45 p.m. Students are to return to campus between 3:00 and 5:45 p.m. at the conclusion of a regular weekend.

When a student leaves the campus for a weekend leave, the student *must* be signed out at the dormitory by an authorized adult over 21. When students are returned to campus, the prior approved authorized adult over 21 will sign in the student at the dormitory.

### **NORMAL WEEKEND LEAVE OR VISIT REQUEST**

\_\_\_\_\_ ( ) is requested to come home for a short weekend  
Student's Name (Friday 5:45 p.m.- Sunday 5:45 p.m.)

( ) has an appointment.

\_\_\_\_\_ Date and Time of Departure

\_\_\_\_\_ Date and Time of Return

Departure by car with \_\_\_\_\_  
Name of Authorized Adult

Return by car with \_\_\_\_\_  
Name of Authorized Adult

Signature \_\_\_\_\_  
Name of Parent or Legal Guardian

**MUST BE FILLED IN FOR ALL LEAVES: Drs. Appointments, Visits, Etc.**

Boarding Office Fax Number: 706.754.9933  
Boarding Office Phone Number: 706.754.0400 Ext. 2176