

WEEKEND LEAVES AND VISITS FORM

All students will remain on campus for three full weeks after school opens in the Fall. After the first three weeks, parents may request a weekend leave provided the request for leave is received in writing to the attention of the Dean of Students by **Wednesday** prior to the weekend and provided the student does not have **weekend work responsibilities**. A normal weekend leave is from Friday **after classes** have been completed until Sunday at 5:45 p.m.

Parents should encourage students to remain at the school on weekends except for **Open Weekends**. Students are required to leave campus on **Open Weekends** (refer to calendar). An **Open Weekend** leave is usually from Thursday at 12:30 p.m. until Sunday at 5:45 p.m. Students are to return to campus between 3 and 5:45 p.m. at the conclusion of an **Open Weekend** or a holiday break and by 5:45 p.m. on a regular weekend.

When a student leaves the campus for a weekend leave or visit, the student must be signed out at the dormitory by a parent or prior approved authorized adult over 21. When students are returned to campus, the parent or prior approved authorized adult over 21 will sign in the student at the dormitory.

NOTE: Tallulah Falls School does not recommend students' visiting in the homes of other students when the visit involves going there directly from school. Please do not request to visit in the homes of other students when the visit involves going there directly from school. Personal visits are to originate from home rather than from school.

NORMAL WEEKEND LEAVE OR VISIT REQUEST

Student's Name

is requested to come home for a short weekend
(Friday 5:45 pm- Sunday 5:45 p.m.)

will be visited by parent or guardian Saturday
(1:30 p.m. - 5:30 p.m.)

will be visited by parent or guardian Sunday
(1:30 p.m. - 5:30 p.m.)

has an appointment

Date and Time of Departure

Date and Time of Return

Departure by car with _____
Name of Parent or Authorized Adult

Return by car with _____
Name of Parent or Authorized Adult

Signature _____
Parent or Guardian

***MUST BE FILLED IN FOR ALL LEAVES: Drs. Appointments, Visits, Etc.**

Boarding Office Fax # 706.754.9933 Boarding Office Phone # 706.754.0400 Ext. 2176