



March 11, 2020

Spring Break is just around the corner! As we enter into this time, we need to remain aware of the seriousness of the expanding coronavirus. Our main concern as a school is the safety and protection of all faculty, staff and students. As you know, schools across the country are making adjustments to their daily routines as conditions develop.

So, TFS is making the following adjustments to our spring break procedures:

1. No student, faculty or staff is allowed to travel to a high-risk area as determined by the CDC or WHO.
2. It is highly recommended that students, faculty, staff and families avoid flights and cruises
3. Any student, faculty, staff or family member that participates in a flight or cruise, domestically or internationally, will be required to self-quarantine off campus for 14 days. Quarantine begins on the day of return
4. Current students, faculty and staff who have been in direct contact with someone (family member, friend, etc.) who has recently, during the past 14 days, traveled by flight or cruise will be required to delay returning to school for a minimum of 14 days and be symptom-free
5. TFS will provide electronic educational opportunities for all self-quarantined students

TFS will continue our daily sanitation of classrooms and high traffic areas on campus. We are continuing to promote ways to stay healthy, including washing hands, avoiding contact and other precautions recommended by the CDC. ([www.cdc.gov](http://www.cdc.gov))

We will consult with local, state and national health agencies for guidance regarding school trips, school activities and the potential of providing alternative electronic educational opportunities.

As always, we are happy to answer any questions you may have regarding school activities or the coronavirus. Please contact our risk management representative, David Chester at 706-839-2007 or [David.Chester@tallulahfalls.org](mailto:David.Chester@tallulahfalls.org).

Sincerely,

Larry A. Peevy  
President and Head of School