



2023-2024

IMPORTANT INFORMATION

LOWER SCHOOL • MIDDLE SCHOOL • UPPER SCHOOL

2023 2024

SCHOOL CALENDAR

- STUDENTS IN SCHOOL
- FACULTY/STAFF WORKDAY
- CAMPUS CLOSED
- TESTING DATES
- MID-MESTER
(UPPER SCHOOL ONLY)

JULY 2023						
SU	M	T	W	TH	F	SA
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

31: PRE-PLANNING FOR FACULTY/STAFF

AUGUST 2023						
SU	M	T	W	TH	F	SA
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JULY 31-AUGUST 4: PRE-PLANNING FOR FACULTY/STAFF
 2: NEW INTERNATIONAL STUDENT ARRIVAL
 5: NEW/RETURNING BOARDING STUDENT MOVE-IN
 7: CLASSES BEGIN

SEPTEMBER 2023						
SU	M	T	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

4: LABOR DAY (NO SCHOOL)
 5: CLASSES RESUME
 18-22: MID-MESTER UPPER SCHOOL EXPERIENCE*

*THE MID-MESTER EXPERIENCE IS A STUDENT-DRIVEN, WEEK LONG EDUCATIONAL EXPERIENCE DESIGNED TO BRING THE REAL WORLD INTO THE CLASSROOM AND THE STUDENTS INTO THE

OCTOBER 2023						
SU	M	T	W	TH	F	SA
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

6: 1/2 DAY FOR STUDENTS/STAFF
 6-15: FALL BREAK
 15: BOARDING STUDENTS RETURN BY 5:45PM
 16: CLASSES RESUME

NOVEMBER 2023						
SU	M	T	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

6: TEACHER WORKDAY/GISA CONFERENCE
 17: THANKSGIVING HOLIDAY 1/2 DAY FOR STUDENTS/STAFF
 17-26: THANKSGIVING HOLIDAY
 26: BOARDING STUDENTS RETURN BY 5:45PM
 27: CLASSES RESUME

DECEMBER 2023						
SU	M	T	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

11-15: UPPER SCHOOL FINAL EXAMS
 15: CHRISTMAS HOLIDAY 1/2 DAY FOR STUDENTS
 15-JAN 3: CHRISTMAS HOLIDAY FOR STUDENTS/STAFF

JANUARY 2024						
SU	M	T	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3: BOARDING STUDENTS RETURN TO CAMPUS
 3: TEACHER WORK DAY/NEW STUDENT ORIENTATION
 4: CLASSES RESUME

FEBRUARY 2024						
SU	M	T	W	TH	F	SA
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

16: WINTER BREAK 1/2 DAY FOR STUDENTS/STAFF
 16-25: WINTER BREAK
 25: BOARDING STUDENTS RETURN BY 5:45PM
 26: CLASSES RESUME

MARCH 2024						
SU	M	T	W	TH	F	SA
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

28: SPRING BREAK 1/2 DAY FOR STUDENTS/STAFF
 28-APRIL 7: SPRING BREAK

APRIL 2024						
SU	M	T	W	TH	F	SA
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

7: BOARDING STUDENTS RETURN BY 5:45PM
 8: CLASSES RESUME

MAY 2024						
SU	M	T	W	TH	F	SA
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

21: EARLY RELEASE AT NOON - MIDDLE SCHOOL LAST DAY
 21: MIDDLE SCHOOL AWARDS DAY AND GRADUATION
 22: 9TH-11TH GRADE AWARDS DAY
 22: EARLY RELEASE AT NOON - UPPER SCHOOL LAST DAY
 23: SENIOR AWARDS DAY AND GRADUATION PRACTICE
 24: UPPER SCHOOL GRADUATION
 28-30: POST PLANNING FOR FACULTY/STAFF





TALLULAH FALLS SCHOOL

LOWER & MIDDLE SCHOOL

CLASS SCHEDULE

4th Grade

8:00 - 10:00	Academic
10:00 - 10:50	PE/Fine Arts Rotation
11:00 - 11:30	Lunch
11:30 - 12:55	Academic
12:55 - 1:25	Recess
1:25 - 2:20	Academic
2:20 - 2:55	Study Hall

5th Grade

8:00 - 9:00	Academic
9:00 - 9:50	Fine Arts
9:55 - 10:55	Academic
11:00 - 12:00	Lunch and Recess
12:00 - 1:30	Academic
1:30 - 2:20	PE
2:20 - 2:55	Study Hall

6th Grade

8:00 - 8:55	Academic
9:00 - 9:50	PE
9:55 - 11:30	Academic
11:30 - 12:00	Lunch
12:00 - 1:30	Academic
1:30 - 2:20	Fine Arts
2:20 - 2:50	Study Hall

7th Grade

8:00 - 8:50	Exploratory
8:53 - 10:00	Academic
10:00 - 10:50	Exploratory
10:55 - 12:00	Academic
12:00 - 12:30	Lunch
12:30 - 2:25	Academic
2:25 - 2:50	Study Hall

8th Grade

8:00 - 8:50	Exploratory
8:53 - 11:00	Academic
11:00 - 11:50	Exploratory
11:50 - 12:30	Academic
12:30 - 1:00	Lunch
1:00 - 2:25	Academic
2:25 - 2:50	Study Hall



TALLULAH FALLS SCHOOL

LOWER & MIDDLE SCHOOL

ATTENDANCE POLICY

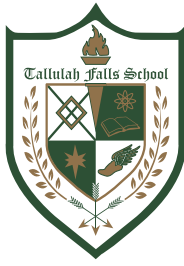
Class attendance is vital to the successful and smooth operation of Tallulah Falls School. Student absences from class are disruptive to both the student and the academic program. A lower/middle school student who during a semester incurs excessive absences (seven or more) may not be granted a passing grade for the course. Exceptions will be made for a long-term illness. Tallulah Falls School requests parents and guardians refrain from requesting students miss academic time. When a student is absent because of illness or family emergency, parents must contact the lower/middle school front desk.

Routine medical appointments should be handled when students are on official leave from school. Appointments made during school time will be excused only if the Academic Dean is notified. The Academic Dean determines which absences are excused or unexcused. If a student is absent due to illness, injury or family emergency, the student will be excused. If a student has an excused absence, the student can make up work that is missed. It is the responsibility of the student following an excused absence to consult with the teacher immediately upon returning to class to review any make-up work requirements. The student has the same number of days to make up work, including tests, as days missed. In case of extended medical absences, special provisions will be made. If a student is absent from class due to sporting events, extracurricular activities or field trips, assignments are due the following day.

If a student's absence is unexcused, the student cannot make up any work missed during the absence and will receive zeroes for every assignment missed.

Tardiness is the arrival of a student after the scheduled time that school or a class begins. Students who arrive to class late create a disruption regardless of the reason. Because of the negative effects it has on the classroom, appropriate penalties may be imposed for excessive tardiness.

Being "on time" is a life skill that we would like to instill in our students. We appreciate the support of our parents and guardians in this venture.



TALLULAH FALLS SCHOOL

UPPER SCHOOL

CLASS SCHEDULE

US ODD/EVEN Bell Schedule

8:15 - 9:40 1st or 2nd Period
9:45 - 10:10 Office Hours
10:15 - 11:35 3rd or 4th Period
11:40 - 1:45 5th or 6th Period

1st Lunch

Lunch (11:35 - 12:15)

Class (12:20 - 1:45)

2nd Lunch

Class (11:40 - 12:15)

Lunch (12:15 - 12:55)

Class (1:00 - 1:45)

3rd Lunch

Class (11:40 - 1:00)

Lunch (1:05 - 1:45)

1:50 - 3:15 7th or 8th Period

Tuesday House Schedule

8:15 - 9:40 1st or 2nd Period
9:45 - 10:10 House Meetings
10:15 - 11:35 3rd or 4th Period
11:40 - 1:45 5th or 6th Period

1st Lunch

Lunch (11:35 - 12:15)

Class (12:20 - 1:45)

2nd Lunch

Class (11:40 - 12:15)

Lunch (12:15 - 12:55)

Class (1:00 - 1:45)

3rd Lunch

Class (11:40 - 1:00)

Lunch (1:05 - 1:45)

1:50 - 3:15 7th or 8th Period

Wednesday Bell Schedule

7:40 - 8:20 Faculty PLC
8:30 - 9:50 1st or 2nd Period
9:55 - 10:15 Office Hours
10:20 - 11:40 3rd or 4th Period
11:45 - 1:50 5th or 6th Period

1st Lunch

Lunch (11:40 - 12:20)

Class (12:25 - 1:50)

2nd Lunch

Class (11:45 - 12:20)

Lunch (12:20 - 1:00)

Class (1:05 - 1:50)

3rd Lunch

Class (11:45 - 1:05)

Lunch (1:10 - 1:50)

1:55 - 3:15 7th or 8th Period

Assembly Schedule

8:15 - 9:30 1st or 2nd Period
9:35 - 10:30 Assembly
10:35 - 11:50 3rd or 4th Period
11:55 - 1:55 5th or 6th Period

1st Lunch

Lunch (11:55 - 12:35)

Class (12:40 - 1:55)

2nd Lunch

Class (11:55 - 12:35)

Lunch (12:35 - 1:15)

Class (1:20 - 1:55)

3rd Lunch

Class (11:55 - 1:10)

Lunch (1:15 - 1:55)

2:00 - 3:15 7th or 8th Period

US Inclement Weather Schedule

Classes will alternate between Odd and Even Day Schedules

10:00 - 11:00 1st or 2nd Period
11:05 - 12:05 3rd or 4th Period
12:10 - 2:10 5th or 6th Period

1st Lunch

Lunch (12:10 - 12:50)

Class (12:55 - 2:10)

2nd Lunch

Class (12:10 - 12:50)

Lunch (12:55 - 1:35)

Class (1:40 - 2:10)

3rd Lunch

Class (12:10 - 1:25)

Lunch (1:30 - 2:10)

2:15 - 3:15 7th or 8th Period

Pep Rally Schedule

8:15 - 9:30 1st or 2nd Period
9:35 - 10:50 3rd or 4th Period
10:55 - 12:55 5th or 6th Period

1st Lunch

Lunch (10:50 - 11:30)

Class (11:35 - 12:55)

2nd Lunch

Class (10:55 - 11:35)

Lunch (11:35 - 12:15)

Class (12:20 - 12:55)

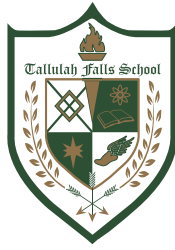
3rd Lunch

Class (10:55 - 12:15)

Lunch (12:20 - 12:55)

1:00 - 2:15 7th or 8th Period

2:20 - 3:15 Pep Rally



TALLULAH FALLS SCHOOL

UPPER SCHOOL

ATTENDANCE POLICY

Class attendance is vital to the successful and smooth operation of Tallulah Falls School. Student absences from class are disruptive to both the student and the academic program. An upper school student who during a semester incurs excessive absences (seven or more) may not be granted a passing grade for the course. Exceptions will be made for a long-term illness. Tallulah Falls School requests parents and guardians refrain from requesting students miss academic time. When a student is absent because of illness or family emergency, parents must contact the upper school front desk.

Routine medical appointments should be handled when students are on official leave from school. Appointments made during school time will be excused only if the Academic Dean is notified. The Academic Dean determines which absences are excused or unexcused. If a student is absent due to illness, injury or family emergency, the student will be excused. If a student has an excused absence, the student can make up work that is missed. It is the responsibility of the student following an excused absence to consult with the teacher immediately upon returning to class to review any make-up work requirements. The student has the same number of days to make up work, including tests, as days missed. In case of extended medical absences, special provisions will be made. If a student is absent from class due to sporting events, extracurricular activities or field trips, assignments are due the following day.

If a student's absence is unexcused, the student cannot make up any work missed during the absence and will receive zeroes for every assignment missed.

Seniors may have three days of absence to tour colleges. This absence is excused if the visitation is cleared by the Academic Dean no less than five days before the scheduled college visit. Juniors are allowed two college visits during spring.

Tardiness is the arrival of a student after the scheduled time that school or a class begins. Students who arrive to class late create a disruption regardless of the reason. Because of the negative effects it has on the classroom, appropriate penalties may be imposed for excessive tardiness.

Being "on time" is a life skill that we would like to instill in our students. We appreciate the support of our parents and guardians in this venture.

Instructions for Creating a FACTS Family Portal Login

FACTS Family Portal allows parents and guardians to view their student's grades, assignments and announcements. The parent or guardian who completed the online enrollment packet has already created a FACTS Family Portal account. If another parent or guardian wishes to have access to student information, the instructions for creating an account are outlined below. If you have any questions, please contact the Admissions Office.

- Go to www.tallulahfalls.org and find the **Community** menu. Select **FACTS Family Portal** from the menu bar.
- After the Family Portal Login screen opens, select **Create New Family Portal Account**.
- Enter **TF-GA** into the District Code field.
- Enter your email address as provided to the school.
- Click the **Create Account** button.
- You will receive an email from FACTS Customer Support containing a link that will allow you to create your username and password. For security purposes, the link will remain active for 6 hours.
- Please click on the link. A Change/Create Password screen will open. You may use the default username provided, or create a new username. Type your desired password into the Password field and Confirm Field.
- Click on the **Save Username and/or Password** button.
- Close the window and log into Family Portal as instructed below:
 - o Navigate to www.tallulahfalls.org and go to the Community menu. Select **FACTS Family Portal** from the menu bar.
 - o Type TF-GA into the District Code box
 - o Type in your username and password
 - o Click Login

Introducing the TFS Connect App

Connect with Tallulah Falls School by downloading the new mobile app. Check student schedules, homework and grades, access news stories and social media accounts, watch videos, review upcoming events, apply for financial aid, make tuition payments, exercise generosity through online giving. The app is free to TFS parents and students.

1. Go to the iOS App Store or Google Play Store on your mobile device.
2. Search for Tallulah Falls School to find the TFS Connect App.
3. Download the app and follow the instructions to create a profile.
4. Tap the FACTS icon to access one of the FACTS Family Portal features. Log in with your FACTS Family Portal account.
5. You now have access to all your Portal information within the app.

Enjoy!



Ingles Tools for Schools

You can register your Ingles card online at <https://www.ingles-markets.com/toolsforschools>.

Our school code is 10600.

Kroger

You can also register your Kroger card at www.KrogerCommunityRewards.com.

Tallulah Falls School

Department Contact Information

Lower/Middle School Direct Line 709-839-2045

Upper School Direct Line 706-839-2001

Athletics

Jo Kimbrell
Middle School Athletic Director
jo.kimbrell@tallulahfalls.org
706-839-2046

Scott Neal
Athletic Director
scott.neal@tallulahfalls.org
706-839-2004

Katie Ralston
Natatorium Director
katie.ralston@tallulahfalls.org
706-839-2096

Boarding Office

Allison Audet
Assistant to the Dean of Students
allie.audet@tallulahfalls.org
706-839-2002

Jon Benson
Director of Residential Life
jon.benson@tallulahfalls.org
706-839-2031

Jimmy Franklin
Dean of Students
jimmy.franklin@tallulahfalls.org
706-839-2022

Business Office

Pamela Vaughan
Tuition Payments
pamela.vaughan@tallulahfalls.org
706-839-2028

Campus Security

Stuart Delugach
Director of Security
stuart.delugach@tallulahfalls.org
706-839-2056

Dormitories

Boys Dorm Downstairs 706-839-2011
Boys Dorm Upstairs 706-839-2014
Girls Dorm Downstairs 706-839-2016
Girls Dorm Upstairs 706-839-2017

Enrollment Services

Office: 706-754-0400

Information Technology

Middle School IT Office
706-839-2062

Upper School IT Office
706-839-3042

Lower/Middle School

Elizabeth Kyle
Middle School Counselor
elizabeth.kyle@tallulahfalls.org
706-839-2057

Carol Madden
Academic Dean
carol.madden@tallulahfalls.org
706-839-2012

Tammy Metcalf
Academic Assistant
tammy.metcalf@tallulahfalls.org
706-839-2045

Kevin Partlow
Middle School Nurse
kevin.partlow@tallulahfalls.org
706-839-3075

Transportation

Jimmy Franklin
Student Shuttle Routes
Bus Driver Schedules
jimmy.franklin@tallulahfalls.org
706-839-2022

Upper School

Michelle Barron
Upper School Counselor
michelle.barron@tallulahfalls.org
706-839-2019

Haley Cantrell
Learning Center
haley.cantrell@tallulahfalls.org
706-839-2063

Brandy Corbett
College Counseling
brandy.corbett@tallulahfalls.org
706-839-2042

Ashley Farris
Academic Assistant
ashley.farris@tallulahfalls.org
706-839-2001

Katie Keister
Registrar - School Records
katie.keister@tallulahfalls.org
706-839-2030

Leigh-Anne McClellon
Upper School & Boarding Nurse
leigh-anne.mcclellon@tallulahfalls.org
706-839-2006 (office)
706-839-2029 (fax)

Kim Popham
Academic Dean
kim.popham@tallulahfalls.org
706-839-2001

Jeremy Stille
Asst. Academic Dean
jeremy.stille@tallulahfalls.org
706-839-2027



**THROUGH GOAL,
YOU CAN CHOOSE HOW
YOUR TAX DOLLARS
ARE SPENT!**

**Follow
these 5
Easy Steps
to a 100%
Tax Credit!**

1

APPLY NOW
(June-Dec. 2023)

Complete the 2024
GOAL Tax Credit
application today at
goalscholarship.org

2

**GOAL SUBMITS
TO DOR**

(1st business day of
Jan. 2024)

GOAL submits your
application to GA
Dept. of Revenue

4

**MAKE
PAYMENT**
(mid-March 2024)

Pay GOAL by check
or credit card within
60 days of approval
notification

3

**APPROVED TO
CONTRIBUTE**

(January 2024)

GOAL & DOR notify
you of approved tax
credit amount and
payment deadline

5

**TAKE THE
CREDIT**

(when you file your
2024 tax return)

GOAL sends you tax
receipt in May 2024
for claiming the
credit on your return

TAX FILING STATUS

CONTRIBUTION LIMIT

Single Filer	\$2,500
Married Separate Filer	\$2,500
Married Joint Filer	\$5,000
Pass-Through Owner (not making HB 149 election)	\$25,000
C Corp, Trust, or Pass-Through electing to pay tax at the entity level (HB 149)	75% of annual tax liability