



Part-Time Sports Fields & Facilities Technician

About TFS

Tallulah Falls School is an independent, coeducational college-preparatory boarding and day school nestled in the northeast Georgia mountains serving more than 500 students in grades four-12. Our students, faculty, staff, parents, and supporters form a close-knit school family where everyone feels a sense of belonging and purpose. We all work together as a team to accomplish a common mission.

Job Summary

Tallulah Falls School Plant Services Department is seeking a part-time sports fields & facilities technician. This position assists the Sports Fields and Facilities Manager in providing grounds maintenance for the entire Tallulah Falls School athletic fields and facilities, which include four natural grass fields, one cross-country course, three indoor gymnasiums and all the facilities for each. Has a positive attitude, strong work ethic with attention to detail.

Responsibilities:

The essential functions include, but are not limited to the following:

- Assist in providing maintenance and repair of turf for all athletic fields, including but not limited to mowing, edging, fertilizing, aerating, top-dressing, over-seeding, line striping, control of weeds, insects, and diseases.
- Assist in implementing an effective turf grass fertility, fungicide, and pest control program under the direction of the manager.
- Maintain irrigation system throughout the main campus and athletic fields.
- Operates various equipment to perform grounds and flooring repairs.
- Responsible for upkeep of entire campus in addition to the fields.
- Use, maintain, and service equipment and hand tools, tractors, mowers, edgers, blowers, weed sprayers, paint sprayers, field maintenance vehicles, and any field repair tools that are used to repair surfaces to required professional standards.
- Proactively anticipate and address issues.
- Assist with projects outside of grounds duties when necessary (i.e. graduation/concerts/special meetings)
- Cleans worksites including hauling debris and trash to the dumpster, cleaning tools, and equipment. Ensuring tools, materials, and equipment is stored properly.
- As needed, remove litter, and refuse from grounds, attend safety meetings and training classes, and assist with inventory control and safety.
- Other duties as assigned.

Requirements & Qualifications:

- High School Diploma or GED required.
- Valid Georgia's Driver's License.
- Work experience preferred.
- Skill in using measuring devices.
- Strong communication skills.
- Ability to work independently and as part of a team.
- Ability to operate hand and power tools.
- Ability to perform general preventative maintenance on equipment.
- Approach duties with an innovative mindset, generating new ideas and processes.
- Partner with maintenance staff to ensure a harmonious and collaborative Plant Services Department.
- Required to have prompt, regular attendance in-person and be available to work during business hours. Hours are flexible but set during certain seasons of the year.

Standard Physical Requirements:

- Must be able to sit and/or stand for an extended period of time
- Must be able to bend, reach, lift and climb
- Must be able to constantly operate a computer, and other office machinery, such as calculator, copy machine, computer printer.
- Must be able to understand written and verbal instructions
- Must be able to communicate and respond to questions from various levels with the organization
- Must have manual dexterity sufficient to perform specified duties
- Must be able to lift, carry, move and handle equipment, boxes weighing up to 50 pounds
- Must be able to possess basic mathematical skills: addition, subtraction, multiplication, and division
- Must be able to operate effectively in adverse weather conditions such as heat, cold, rain, snow, ice, storms, and wind.

To Apply

Interested candidates can bring by an application and/or resume, and a list of three professional references on weekdays between 8:00AM to 4:00PM to the TFS Maintenance Shop located on the Upper School Campus or by emailing it to kyle.dampier@tallulahfalls.org. For more information please call 762-239-8903.

Tallulah Falls School is an equal-opportunity employer.

All job applicants at TFS will undergo testing for the presence of illegal drugs as a condition of employment. Any applicant with a confirmed positive test result will be denied employment. Applicants will be required to submit to a specimen test at a laboratory selected by Tallulah Falls School and sign a consent agreement to release TFS from liability.